

## VACATING THE PREMISES Tenant Cleaning Checklist



### KITCHEN

- Stove (including behind the stove where possible), oven, oven racks, griller and drip trays must be thoroughly cleaned.
- Cupboards (inside and outside), drawers (inside and outside), bench tops and sinks must be thoroughly cleaned.
- Rangehood- Please ensure that filters have been cleaned.

### BATHROOM

- Cabinets, hand basins, toilets, shower screens/curtains, tracks and shower recesses to be thoroughly scrubbed and grouting to be free of all soap residue and mildew.
- Tiles throughout bathroom to be thoroughly clean.
- Cupboards, draws to be cleaned inside and outside.
- Any mildew on walls & ceilings to be cleaned with sugar soap.
- Mirrors to be cleaned
- To be thoroughly cleaned and free of dust & cobwebs.

### EXHAUST FANS

- To be thoroughly cleaned and free of dust & cobwebs.
- Clean all areas around fireplace- if applicable.

### DRAPES/ BLINDS

- Drapes to be washed or dry cleaned (according to fabrics). Venetian blinds to be wiped down with a damp cloth.

### WALLS AND DOORS

- Any marks to be removed (particular attention to light switches).
- Skirting boards wiped.
- Windowsills dusted, and windows washed (inside and out where possible).
- Fly-wire screens to be cleaned.
- Walls and ceilings to be free of spider webs.

### FLOORS

- Carpets to be vacuumed and steamed cleaned.
- Vinyl/ linoleum/ tiles to be mopped thoroughly and any marks removed.

### LIGHT FITTINGS

- To be free of dust and glass fittings washed.
- Replace all blown bulbs.

### EXTERNAL

If under the terms of your lease you are responsible for the exterior of your property, the following needs to be attended to:

- Driveways and all concrete free of oil & grease stains.
- Lawns mowed and edges trimmed, garden beds to be completely free of weeds.
- All rubbish to be removed from property, inside and out.

**PLEASE ORGANISE FINAL READING ON ALL WATER/ GAS/ ELECTRICITY/ TELEPHONE SERVICES- IF APPLICABLE**