

Modifications Permit Form for Tenant Modifications

A tenant cannot make alterations to a property without the landlord's permission. If you would like to carry out works (e.g. painting, installing air conditioning) other than repairs, you must complete this application and submit it to WHL. If WHL gives you permission, you may carry out the works at your cost on the terms and conditions below.

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| Property Address: | |
| Tenant's Name: | Phone: |
| Tenant's Signature: | Date: |
| Modification Details: | |
| Name of contractor and qualifications: | |

If any item is subject to a Hire Purchase Agreement, give details:

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| Item Description: | End Date of Contract: |
| Name of Company: | |
| Address: | |

PERMIT CONDITIONS

1. Women's Housing Ltd is not liable for any costs involved in making modifications or subsequent reinstatement works.
2. Work to be carried out by qualified tradesman, or in a tradesman like manner, without damage to the property.
3. Work carried out must be in compliance with regulations of any relevant authority concerned, eg. gas, electricity, municipality, and required permits obtained.
4. In the event that the tenant vacates the property, the tenant agrees to reinstate the premises to its original condition or bear the cost relating to such works. All remedial works to be carried out in a professional manner.
5. Any appliance/alteration left in the property after the tenancy is terminated, will become the property of WHL, if so required.
6. All plans, sketches, copies of permits must be attached to this application.

Please note: No works/alterations can take place until such time as this permit is returned to you endorsed with approval to commence works.

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| Office Use | |
| Permit granted/declined: | Date: |
| Signed: | Title: |