

Tenant Transfers

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1. Purpose

This policy describes the process implemented to support tenants that may wish to transfer to another property.

Women's Housing Ltd (WHL) works within the framework as established by the Victorian Housing Register (VHR).

2. Statement of Commitment

WHL will ensure that all tenants wishing to apply for a transfer are full informed of their rights and responsibilities regarding this process.

3. Scope of Policy

This policy applies to all tenants residing in WHL long term housing.

4. Policy

Tenants residing in a WHL long term property may be eligible for consideration for a Priority Transfers to another property should they believe that their current property is unsafe or unsuitable, is to be sold, redeveloped or better utilised.

For a tenant to be considered eligible within the Priority Transfers category the following circumstances must be demonstrated:

- safety issues
- manifestly unsuitable housing
- uninhabitable housing
- family re-unification
- stock utilisation
- move out of a property and move back for redevelopments

Further information about this policy and its application, can be found at <https://fac.dhhs.vic.gov.au/priority-transfers>.

5. Communication

Tenants advising WHL that they believe they require a property transfer, will be provided with written communication advising them of the process required to be taken to initiate this system.

6. Reviewing

This policy will be reviewed every two years.

7. Documents

VHR Allocations Framework

8. Relevant Legislation

- The Charter of Human Rights and Responsibilities Act 2006 (Vic)
- Residential Tenancies Act 1997
- Housing Act 1983 (Vic)
- VCAT Act
- Information Privacy Act 2000 (Vic)
- Privacy Act 1988 (Cth)